

2023-2024

TRAFFIC AND PARKING REGULATIONS



UNIVERSITY OF EVANSVILLE

A message from the Director

The Office of Public Safety continuously strives to obtain the maximum effectiveness for our limited parking areas. All parking and traffic regulations are reviewed on an annual basis to make sure they are appropriate for our ever-changing needs. The traffic and parking regulations contained in this pamphlet are designed to assist you in driving and parking safely on the University of Evansville campus with minimal difficulty and inconvenience. I solicit your questions, concerns, and suggestions concerning these issues. We appreciate everyone's cooperation in abiding by our regulations and in assisting us in making traffic control and parking easier on our campus.

Jason Cullum
Director, Office of Public Safety

CAMPUS TRAFFIC REGULATIONS

Registering Vehicles

Any vehicle that will be used as transportation to and from campus must be registered with the Office of Public Safety, whether or not the vehicle will be brought onto campus. There is no charge for this registration.

Parking Permit

All students, employees, contract vendor employees, and University-related personnel must have a valid University Parking Permit to park on campus during posted permit required hours. PARKING PERMITS ARE ISSUED TO INDIVIDUALS, NOT VEHICLES. All full-time students are provided a Parking Permit at no additional cost. Part-time students and employees may purchase an annual Parking Permit for \$50.

Motorcycle Permits

All University students, employees, or University-related personnel who wish to park a two-wheeled motorized vehicle (motorcycle, scooter, or moped) on campus must register them the same as a motor vehicle. A motorcycle permit will be issued at no cost. Holders of these permits may park only in designated motorcycle parking areas.

Use of Parking Permits

The Parking Permit must be displayed by hanging the Parking Permit behind the rearview mirror. The Parking Permit may be transferred to any vehicle registered by the Parking Permit holder. Only one Parking Permit may be purchased by an individual and it may not be given to anyone else to use. It is the Parking Permit holder's responsibility to move the Parking Permit from one vehicle to another. Failure to move the Parking Permit is not a valid reason for parking on campus without a Parking Permit. A temporary Parking Permit may be obtained from the Office of Public Safety for use when this situation occurs. A lost or stolen Parking Permit can be replaced by purchasing a new Parking Permit. Replacement permits are \$25 and can be purchased at Student Financial Services.

PARKING PERMIT FEES ARE NON-REFUNDABLE.

How to Acquire a Parking Permit

You can register for your Parking Permit through the UE Self-Service portal using your UE username and password. The Parking Permits link is under UE Forms. Click on the menu icon (upper left hand corner) > UE Forms > Employee or Student > Parking Permits. If you need assistance with accessing self-service, please contact OTS help desk at 812-488-2077.

Applicants will be issued color-coded parking permits indicating the specific parking areas in which they are eligible to park. The individual's parking permit classification will be determined by the Office of Public Safety according to University policies.

Driving and Parking Regulations

- Regulations are in effect 24 hours a day, 365 days a year.
- Speed limit on campus is 10 mph.
- Reserved spaces (handicap, loading and unloading zones, etc.) are reserved 24 hours a day, seven days a week.
- In crosswalk areas and sidewalks used by service vehicles, pedestrians have the right of way.
- Barricaded areas are not to be entered.
- All permit holders must park in their assigned parking areas.
- If a permit holder is unable to move a vehicle from a restricted area due to mechanical failure, the Office of Public Safety must be notified immediately. The vehicle must be moved to a proper lot within 24 hours. Extension of the 24-hour time period can be approved only by the director of Public Safety.
- Do not use University property as a storage facility for unlicensed or inoperable vehicles even if you have a valid parking permit.
- No parking is allowed on sidewalks, lawns, loading zones, or other restricted areas.
- Do not block service drives, entrances, or parking lot exits.
- All cars must be parked within painted lines that indicate a parking stall.
- Permit holders must notify the Office of Public Safety if circumstances occur that change the classification of their parking eligibility.

Talbot Square

Talbot Square Parking Lot is located behind the Art Annex and the Melvin Peterson Gallery. This lot is available for parking for all members of the campus community who have a valid Parking Permit regardless of the color.

Apartment Parking

The University owns three apartment complexes that are part of the residential housing units called the "Villages." All of the apartment complexes have parking areas dedicated for use **only** by the residents of these facilities who have purchased a valid University Villages permit designated for that facility. All other vehicles from the campus community parked in these lots are subject to the issuance of a University parking violation citation.

Sorority Suites Complex/Methodist Temple Parking Lot

Located at 2032 Lincoln Avenue, the Panhellenic Center has a small parking area with 12 spaces and a handicap space located immediately behind the building. This area is reserved at all times for individuals who have been issued a Panhellenic Center permit. Each sorority in the complex will be issued three Panhellenic Center permits for use by its members. All other vehicles from the campus community parked in this lot are subject to a University parking violation citation. The University of Evansville has a contractual agreement with Methodist Temple in which the University leases 30 parking spaces in the lot. These additional parking spaces are available from 6:00 p.m. – midnight, seven days a week, in the Methodist Temple parking lot across from the Panhellenic Center. The University has tasked, and the Methodist Temple has authorized, the Office of Public Safety to provide parking enforcement in this lot for violations of the agreement for the use of the leased spaces by members of the campus community. Parking in other areas of the lot is not permitted. These spaces are marked by signs stating UE SORORITY PERMITS REQUIRED 6:00 p.m. – midnight. Vehicles from the campus community parked in these spaces without a valid parking permit or in other areas of the lot are subject to a University parking violation citation.

Classifications and Fees for Parking Permits

Green Permits: All University employees and contractual services employees. Holders of these permits may park in Lots A, B, C, H, K, O, N, and Q.

Red Permits: All commuter students. Holders of these permits may park in Lots C, H, N, O, and Q.

Blue Permits: All students residing in University residence halls. Holders of these permits may park in Lots F, G, H, M, N, O, and Q. Blue Permit Lot parking restrictions are enforced 24 hours a day throughout the academic school year.

Orange Permits: All students residing in University Villages housing facilities. Holders of these permits may park in Lots O, P, H, and Q. Orange Permit Lot parking restrictions are enforced 24 hours a day throughout the academic school year.

Yellow Permits: All residents of housing facilities in the fraternity complex who wish to park in the fraternity complex parking lot. Limited to 27 permits per house. Holders of these permits may park **only** in the fraternity complex lot, Monday through Friday, from 7:30 a.m. to 5:00 p.m.

Handicap Permits: All students, University employees, or contractual service employees eligible under State of Indiana regulations or other states' regulations to receive handicap permits or license plates. Permits are available upon presentation of a state issued handicap license plate or permit.

Temporary Permits: All temporary employees hired on a short-term basis. Holders may park in lots that are designed on the temporary permit when issued.

Guest Permits: All guests of the University; may be obtained through the Office of Admission or the Office of Public Safety. Participants attending University-sponsored, short-term conferences or seminars (one to five days) will be provided guest permits by the conference director. It is the responsibility of the individual sponsoring the event to obtain guest permits through the Office of Public Safety.

Temporary and Guest permits will be issued at no charge.

Violations and Penalties

In the interest of providing adequate parking for all University constituents, parking regulations will be vigorously enforced by Public Safety Officers and Public Safety Work Study employees.

A citation is the responsibility of the person in whose name the permit is registered with the Office of Public Safety. Motor vehicle regulations shall also apply to the spouse, partner, and dependents of the registrant.

Any person feeling that their vehicle has been unjustly ticketed may appeal. Appeal forms may be obtained in the Office of Public Safety, or an appeal can be filed online by going to the Office of Public Safety website at www.evansville.edu/safety. Appeals must be made in writing to the director of Public Safety. Appeals must be received within **20** days of the ticket date or the right to appeal is forfeited.

Habitual Parking Offender: Any student, University employee, or University-related employee who receives **10** citations during a permit year may be classified as a habitual parking offender. After receiving **five** citations, an email or letter will be sent to violators advising them to cease violating the parking regulations of the University. Students receiving a 10th citation will be referred to the Dean of Students for disciplinary action and determination of classification as a habitual parking offender. University employees and University-related employees receiving a 10th citation will receive a letter from the Director of Public Safety advising them of the classification and that their driving and parking privileges on campus have been revoked. When an individual is classified as a habitual parking offender, they will be required to surrender their parking permit to the Office of Public Safety. The individual will be advised that their vehicle will be issued a citation and towed from campus each time it is found on campus during the revocation. The period of revocation will be, at a minimum, the remainder of the permit year.

Appeals of a classification as a habitual parking offender may be made, in writing, within five days of receipt of the letter of notification. The appeal must be submitted to the Director of Public Safety.

Fines are payable upon receipt of a citation. Payment of parking fines can be made Monday through Friday, 8:00 a.m. to 4:00 p.m. in the Office of Student Accounts, Room 105, Olmsted Administration Hall. Student citations will be charged to their student account upon identification of the receiver of the citation. Employee citations will be forwarded to the Office of Student Accounts for collection of fines upon identification of the receiver of the citation. Unpaid employee fines will be forwarded to the Office of the Vice President for Fiscal Affairs and Administration for collection.

Towing Policy: Vehicles may be removed from campus properties under the following circumstances: repeated violations of parking regulations; blocking vehicles; parking in no parking zones, loading zones, yellow curbs, outside stall lines, or on sidewalks or grass; parking in fire lanes, handicap spaces, reserved parking spaces, or vehicles belonging to individuals who have had their parking privileges revoked. Costs and penalties will be paid by the owner of the vehicle.

The responsibility for finding a legal parking space rests with the vehicle operator. Lack of space is not a valid excuse for violation of regulations. Upon withdrawal, suspension, or expulsion from school, or resignation or termination from employment, parking permits must be returned to the Office of Public Safety. There are no refunds.

The University of Evansville polices the parking areas but assumes no financial responsibility for the vehicles or their contents while parked on the campus parking lots.

The University of Evansville reserves the right to change regulations as necessary.

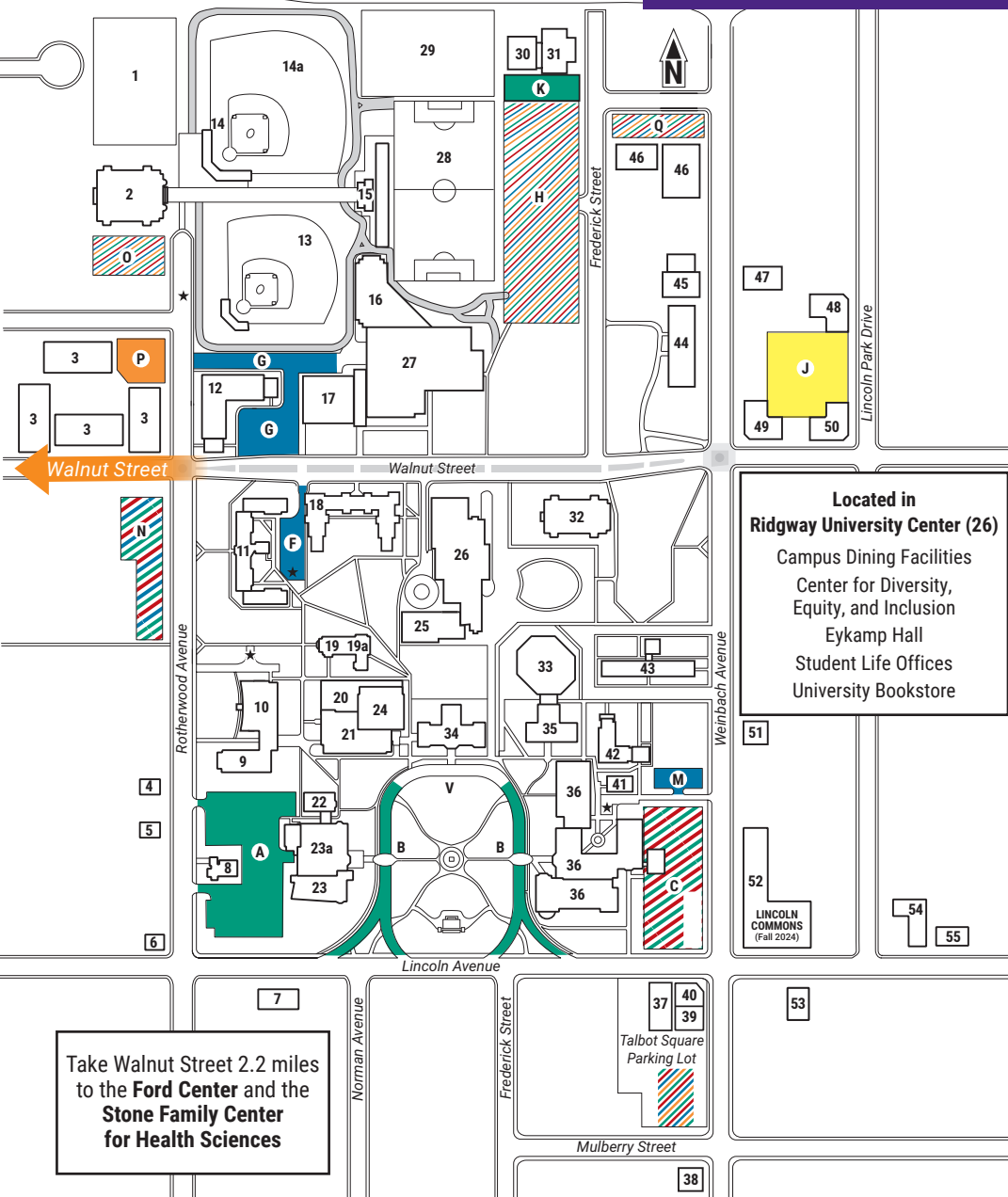
PARKING VIOLATION FEE SCHEDULE

1.0 Unauthorized Parking/ Failure to Obtain Permit/ Unauthorized Lot.....	\$50
2.0 No Parking Zone/ Outside the Marked Stall/ Reserved Spot/ Blocking Other Vehicle	\$30
3.0 Handicap Space Violation/ Fire Lane Violation.....	\$50
4.0 Fraudulent Use of Parking Permit/ Stolen, Counterfeit, and Altered Permit	\$100

Verbal or physical abuse of Public Safety personnel, to include work study employees, will not be tolerated. Violators will be reported to the director of human resources or the Office of the Dean of Students. Physical abuse may result in suspension or termination of employment.



CAMPUS MAP



Administrative Services/Public Safety.....	31
Alumni and Parent Relations	5
Art Annex.....	37
Art Studio	38
Auxiliary Support Facility	2
Black Beauty Field (Soccer)	28
Bower-Suhrheinrich Library.....	33
Center for the Advancement of Learning	35
Charles H. Braun Stadium (Baseball)	14
German American Field.....	14a
Carson Center	27
Central Plant.....	25
Clifford Memorial Library.....	35
James N. and Dorothy M. Cooper Stadium (Softball).....	13
Diversity Resource Center.....	51
Engineering Annex	39
Facilities Department	30
Fehn House	4
Fifth Third Bank Basketball Practice Facility.....	17
Frederick Commons.....	46
Graves Hall.....	32
Hale Residence Hall	43
Hyde Hall.....	21
John L. and Belle Igleheart Building	8
Intramural Field	1
Intramural/Practice Field	29
Jones Hall	44
Koch Center for Engineering and Science	36
Krannert Hall of Art and Music	9
Lambda Chi Alpha Fraternity	45
Lincoln Commons	52
Lincoln Park Apartments	55
May Studio Theatre.....	20
Arad McCutchan Stadium	15
Melvin Peterson Gallery	40
Moore Residence Hall	11
Neu Chapel	19
Wesley Gallery	19a
New Residence Hall	18
Olmsted Administration Hall.....	34
Panhellenic Center	54
Peters-Margendant House.....	41
Phi Gamma Delta (Fiji) Fraternity.....	48
Phi Kappa Tau Fraternity	50
Mary Kuehn Powell Residence Hall	42
Ridgway University Center	26
Sampson Hall (Crayton E. and Ellen Mann Health Center)	22
Schroeder Family School of Business Administration Building.....	23
McCurdy Wing.....	23a
Schroeder Residence Hall.....	12
Esports Center 'coming soon'	12
Shanklin Theatre	24
Sigma Alpha Epsilon Fraternity.....	7
Sigma Phi Epsilon Fraternity.....	49
Student Fitness Center	16
Tau Kappa Epsilon Fraternity.....	53
Vize House	6
Walnut Commons	3
216 S. Weinbach Apartments	47
Wheeler Concert Hall	10
Employee and Student Parking.....	A-Q
Visitor Parking.....	V
Motorcycle Parking	★

**Located in
Ridgway University Center (26)**

Campus Dining Facilities
Center for Diversity,
Equity, and Inclusion
Eykamp Hall
Student Life Offices
University Bookstore

Take Walnut Street 2.2 miles
to the **Ford Center** and the
Stone Family Center
for Health Sciences

LOT DESIGNATIONS AND RESTRICTIONS

The parking map indicates lots reserved for green, red, blue, orange, and yellow permits. Red and green lots are restricted from 7:30 a.m. to 5:00 p.m., Monday through Friday. After 5:00 p.m., Monday through Friday, and all day Saturday and Sunday, these lots are available for parking with **any** valid University parking permit. All blue, orange, and yellow lots and areas, excluding Lot H, are restricted at **any** times to the indicated types of permits.

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|-------|--|-------|---|
| Lot A | Green permits only, 7:30 a.m. - 5:00 p.m., Monday through Friday. | Lot K | Green permits only, 7:30 a.m. - 5:00 p.m., Monday through Friday. |
| Lot B | Green permits only, 7:30 a.m. - 5:00 p.m., Monday through Friday. | Lot M | Blue permits only at all times. |
| Lot C | Red and green permits only, 7:30 a.m. - 5:00 p.m., Monday through Friday. | Lot N | Blue, red, and green permits only, 7:30 a.m. - 5:00 p.m., Monday through Friday. |
| Lot F | Blue permits only at all times. | Lot O | Green, red, blue, and orange permits, 7:30 a.m. - 5:00 p.m., Monday through Friday. |
| Lot G | Blue permits only at all times. | Lot P | Orange permits only at all times. |
| Lot H | Blue, orange, green, and red permits, 7:30 a.m. - 5:00 p.m.; green permits only, 7:30 a.m. - 5:00 p.m. along south end of east and west fences, Monday through Friday. | Lot Q | Green, red, blue, and orange permits, 7:30 a.m. - 5:00 p.m., Monday through Friday. |
| Lot J | Yellow permits only at all times. | ★ | Motorcycle parking |

Visitor Parking: Top portion of oval drive adjacent to Olmsted Administration Hall and outer curb of oval drive from pedestrian crosswalk in front of Koch Center for Engineering and Science to Olmsted Administration Hall. Faculty or administrators expecting large groups should provide a parking map and dated visitor permit to each visitor prior to arrival on campus.